

**OVERVIEW:**

Academic Probation is a set of academic requirements that are imposed on any Trainee, Provisional or Professional Year (PY) member who is deemed to be under-performing in their academics by the PGA Academy.

This policy outlines the circumstances and conditions that apply to a Trainee, Provisional or Professional Year (PY) member who is placed on Academic Probation.

**1. GROUNDS FOR ACADEMIC PROBATION**

- a) The PGA Academy is the sole determinant of a Trainee Member going under Academic Probation.
- b) Academic Probation will be applied to a Trainee Member who:
  - i. fails two (2) or more subject areas in an academic year
  - ii. is re-entering the program after failing a repeated subject area
  - iii. has been found guilty of a breach of the Academic Misconduct Policy
  - iv. has displayed or is displaying poor academic performance

**2. CONDITIONS**

Trainees placed on academic probation must adhere to the following:

- a) The Academic Probation period will conclude following the successful completion of the current stage of academics as determined by the PGA Academy.
- b) The Academic Probation period may be extended as deemed necessary by the PGA Academy.
- c) The final determination of the duration of the Academic Probation period is at the sole discretion of the Academy
- d) Academic Probation conditions apply to all subject areas being completed during the Academic Probation period.
- e) Submit all assessments via The Fairway by the allocated due date, or adjusted due date by the PGA Academy through an approved assessment extension.
- f) Trainees must submit a minimum standard of work that is deemed to be a legitimate attempt by the PGA Academy. Blank or brief assessment submissions will be treated as a "failed to submit".
- g) Attend all required training schools, seminars, examinations and all other compulsory Trainee Program requirements.

**3. VIOLATIONS OF ACADEMIC PROBATION**

- a) Any violation of academic probation will be determined by the PGA Academy.
- b) Failure to meet any of the conditions as outlined in section 3 may result in further action being taken by the PGA Academy including, but not limited to:
  - i. an allocation of a "Fail" grade to any or all subject areas
  - ii. requirement for the Trainee to complete further academics
  - iii. Recommendation to the State Vocational Committee (SVC), as per PGA Member Regulation 7.2.1, that the Traineeship of the Trainee Member be terminated.
- c) Any action or reprimand taken on a Trainee Member under Academic Probation will be at the sole discretion of the PGA Academy with approval from the Vocational Members Council (VMC).